



33rd/424th District Court Agreed Divorce Checklist Self-Represented Litigants (Pro-Se)

Individuals who are not represented by an attorney

The following items must be complete prior to requesting a hearing date:

- ☐ The petition has been on file for the required 60-day waiting period.
- ☐ Service has been accomplished by one of the following methods:
 - Respondent signed and filed a Waiver of Service with the District Clerk's Office,
 - Respondent filed a written response / Answer with the District Clerk's Office, or
 - Respondent has been formally served with process (served by a sheriff, constable, or private process server with a copy of the petition), the return has been on file for the required 10 days and the time for filing an answer has expired.
- ☐ Divorce with children ONLY: The Kids First parenting course will need to be completed by both parties and certificates of completion will need to be filed into the case. <https://kidsfirsttoday.com/>
- ☐ The final decree of divorce must be completed in full, reviewed, and approved by both parties and filed with the District Clerk's Office to obtain a final hearing date. The Judge requires both parties' signatures on the final decree of divorce, except in the case where respondent was served with process and has not filed an answer (default) and will not consider decrees with incomplete information and/or blanks.

Once all of the above steps are complete you may email your assigned court at: 33rd Judicial District – 33coordinator@dcourttxas.org or 424th Judicial District – 424coordinator@dcourttxas.org to request a setting. You must include the case number and CC all parties in your email request.

If your divorce is not agreed to please contact the court for instructions.

Neither the District Clerk nor the Court Staff can give you legal advice. If you have legal questions, you should contact an attorney to assist you.

SELF HELP RESOURCES

Filing a divorce without minor children:

<https://texaslawhelp.org/guide/i-need-a-divorce-we-do-not-have-minor-children>

Filing a divorce with minor children:

<https://texaslawhelp.org/guide/i-need-a-divorce-we-have-children-under-18>

Attorney General of Texas Child Support Calculator:

<https://csapps.oag.texas.gov/monthly-child-support-calculator>

Free Legal Assistance – Marble Falls Lawyers in the Library:

<https://marblefallslibrary.org/>

Court Approved Parenting Class:

<https://kidsfirsttoday.com/>